

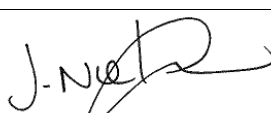
Catch22 policy

Drugs Policy and Guidance

Catch22 Include School Norfolk

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Queries to be directed to:	Jamie Nielsen
Signed	
Dated	31/08/24

This policy will be reviewed on an annual basis. Catch22 reserves the right to amend this policy, following consultation, where appropriate.

Date created:	March 2018
Date of last review:	August 2025
Date of next review:	August 2027

Catch22 Independent Schools Education Intent Statement

Catch22's Vision is:

To deliver better social outcomes through transforming public service through the 3Ps:

1. Place- supporting people to find, retain, transition safely into homes and communities
2. Purpose- Working with people to achieve their purpose in education, employment or training
3. People- Building networks of people around individuals

Our Education Mission is:

To enable young people to progress and succeed in sustained education, training or employment.

We do this through engaging young **people** positively with their **purpose** through learning and future life aspirations. All our learners achieve positive outcomes, thrive and enjoy a quality education that is delivered by skilled, passionate **people** with high expectations in a **place** that is safe, high quality and appropriate.

Our schools cater for young people aged 4-16 who are outside of mainstream education, and have troubled and challenging backgrounds. We embody our vision in all we do to ensure our young people are supported fully to achieve these goals.

Our Education Intent is to:

Brilliant basics, magic moments

- Support pupils to gain academic qualifications, experiences and the skills needed to move successfully to the next stage in life.
- Provide a values-based curriculum, working with pupils to build their spiritual, moral, social and cultural capital and personal development

Relationships beat structures

- Treat pupils as individuals and help them to build bright futures in both their personal and professional lives

Things about you, built with you, are for you

- Understand pupils' unique needs and help them overcome their barriers to learning
- Engage young people with a broad and rich curriculum so they can realise their ambitions
- Make our pupils' voices heard and harness participation to benefit pupils and help our schools to improve.

Unleash Greatness

- Have high aspirations for our pupils so they leave us prepared for life in modern Britain and the wider world.
- Instil belief in pupils so they can progress and succeed in education, training and employment

Let robots be robots and humans be human

- Ensure pupils have a rounded understanding of themselves and the world around them.
- Harness curiosity and nurture a love of learning.
- Support and protect our pupils to be safe and feel safe online and offline.

Incubate, accelerate, amplify

- Embrace the values of 'Rights Respecting Schools'; helping pupils thrive as individuals both as members of their school and the wider community.

1. Summary

This policy is intended to state the school's approach to PSHCE and specifically Drug Education and any issues related to the use of drugs and substances as they affect members of the school community, their safety, well-being and legal responsibilities.

2. Who is the policy for?

This policy statement covers all those who work at Catch22 including Trustees, employees, consultants and volunteers and also covers all service users.

3. Policy statement

The policy gives guidance on the role of staff in drug education, its development and delivery. It provides information for pupils and parents / carers about the drug education pupils will receive and it provides a basis for evaluating the effectiveness of our drug education. Finally it indicates how the school contributes to local and national strategies.

Management of drugs:

The policy gives guidance to pupils, parents/carers and staff on

- what substances are authorised on school premises and in what circumstances
- how the health and safety of the school community is safeguarded
- what action the school will take if a drug-related incident should occur
- how staff should respond to drug-related issues in different contexts.

4. Definitions

Current educational thinking agrees that a drug is 'any substance which when taken changes the way the body works or how a person behaves, thinks and feels.' (Drugscope) The word 'drug' includes:

- All legal drugs, including tobacco, alcohol, solvents & volatile substances and social drugs like alkyl
- nitrites (poppers)
- All illegal drugs
- Prescribed and over-the-counter medicines

Definition of School:

In managing drug-related incidents, the term 'school' refers to

- The buildings and grounds within the school perimeter at times when pupils are authorised to be on the premises
- any location visited by pupils as part of an organised school visit, in and outside school hours
- The school will deal with the impact on pupils' health and wellbeing of any incident within the immediate vicinity of the school in and outside school hours.

Staff with specific duties:

Member of staff	Specific responsibilities
• SLT • Head Teacher • AHT • PSHE Teachers • First Aiders	• Policy development and review, including consultation with staff, pupils, parents & carers and local agencies • Implementing the policy; monitoring and assessing its effectiveness in practice • Co-ordinating the drug education programme

	• Managing drug-related incidents • Establishing and maintaining links with external agencies • Liaising with link schools to ensure a smooth transition • Accessing and co-ordinating training and support for staff • First aid
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Delivery and Organisation of PSHE Education:

Personal, Social, Health and Citizenship Education and Drug Education are part of a whole school approach. Catch22 Include School Norfolk will use the PSHCE Equals Scheme of Work across all Key Stages. The PSHE Curriculum outlines how the various subjects of PSHE will be delivered, as follows:

- timetable provision (In some classes within Catch22 Include Schools there will be a discreet PSHCE lesson on the class timetable. In some classes this may come under the timetable heading of a SEAL lesson) time allocation. PSHCE lessons will usually be 1 hour every week.
- Frequency
- Staffing
- other opportunities within the curriculum
- school ethos

5. Responsibilities

Management of drugs at school

Any member of the teaching and non-teaching staff may be required to respond to a drug-related incident. It is important that all staff familiarise themselves with the following guidance in order to feel confident that they deal with any incident consistently, in line with school policy.

It is equally important that adults keep any incident that may arise in perspective: most children do not abuse drugs. Should an incident occur, our immediate concern is for the welfare of the pupil(s) involved and the school community. The fact that a drug or substance is involved should not cloud the decision to pursue our pastoral and/or disciplinary procedures.

Staff should be alert to identifiable changes in a pupil's demeanour, appearance and/or behaviour (for example, having large sums of money on them, falling asleep or being over-active in class) but must bear in mind that substance use is only one of several possible explanations.

Similarly, there may be other explanations for the possession of 'drug-related paraphernalia' such as aluminium foil, charred drinks cans etc. However, concerns should be passed on to the AHT or Designated Safeguarding Lead.

Alcohol

No pupil may have alcohol in any form on the school premises. This includes bottles and cans of drink like shandy and alcopops.

No pupil should consume alcohol in any form during the school day, on or off premises. Members of staff should not consume alcohol or be affected by alcohol during the working day and when working with pupils. Any teacher who does so may be subject to disciplinary procedures.

Consumption of alcohol by adults at organised social events should be at the discretion of the Director of education and/or governing body, in line with licensing laws. It is the responsibility of the individual to ensure they drink sensibly.

Smoking and tobacco

It is against the rules to smoke at any of the Catch22 Include School Norfolk's sites. We request that everyone observe this, both in the grounds and in the buildings. School staff and visitors who smoke should make their own arrangements off the school premises, out of sight of all pupils, within the terms of their contract of employment. Support is available for staff who wish to stop smoking.

It is an offence under Smokefree England legislation July 2007 for the school knowingly to allow smoking in the school buildings or any sheltered area attached to the buildings. Any adult found smoking could be subject to an on the spot fine of £50 by the Environmental Health Department.

The school could be fined £2500.

No pupil should bring to school any tobacco product or associated items such as lighters and matches.

Pupils are not allowed to smoke on or around the school premises, on school visits or school related social events

Pupils who are found with cigarettes and associated products or who are found to be smoking will be dealt with by staff in individual sites. Parents/carers will be informed by the Head Teacher/AHT.

Volatile Substances

The storage of authorised volatile substances is covered by the Health & Safety policy and will have a risk assessment as follows:

- Staff are responsible for ensuring the safe use of volatile substances in the school.
- Pupils are able to bring the following to school for their specific purpose
 - Antiperspirant and deodorant spray
 - Perfume/body spray
 - Hairspray and other aerosol hair products
 - Non-toxic glues such as Pritt and Uhu
 - Non-solvent based correction fluid
- Unauthorised products will be confiscated
- Staff should be made aware of the physical effects of Volatile Substance Abuse (VSA), particularly the possible effect on heart rhythm. It is essential that a calm atmosphere is maintained if a pupil is found to be intoxicated, in order to avoid shock and / or heart failure.

Catch22 Include's Behaviour and Care and Control Policy outlines the use of Oakwood Positive Handling techniques and the training states that:

Headteachers and authorised staff can use reasonable force to search for the following "prohibited items":

- knives and weapons
- alcohol
- illegal drugs
- stolen items
- tobacco and cigarette papers
- fireworks
- pornographic images
- any article that has been or is likely to be used to commit an offence, cause personal injury or damage to property.

However, Positive Handling techniques cannot be used to search a student for items banned under the school rules, e.g. a mobile phone.

Involvement of parents and carers

Parents and carers have a key role to play in drug education and pupils developing responsible attitudes to drugs. Their views on the drug education programme and the management of drug relate incidents will form part of the process of policy review.

Parents and carers are encouraged to approach the school at any time if they have any concerns about drug issues in relation to their child.

If a pupil is found to be misusing drugs in any way in school, the parent(s) or carer(s) will be informed as soon as possible unless there are indications that this would not be in the interests of the pupil.

Children of User Parents

It is recognised that the young people at Catch22 may have user parents and may be vulnerable in different ways and Catch22 Include School Norfolk will provide for this within its pastoral care system and within the drug education programme. The safeguarding of our young people is paramount and therefore all safeguarding procedures must be followed.

6. Resources

A list of resources are being developed with the Catch22 Turnaround Project.

Specific resources for Drug Education are:

- FRANK (www.talktofrank.com) 0800 77 66 00 Information on all drugs/support
- *D:side programme*
- *"Nothing"*
- *PRIDE (Parents' Role In Drug Education)*
- Drugscope www.drugscope.org.uk Information updates on drugs
- Alcohol Concern www.alcoholconcern.org.uk Information, support
- Adfam Family Drug www.adfam.org.uk 020 7928 8898 Information, support
- NHS www.nhsdirect.nhs.uk 0845 46 47 Information on all aspects of health/support
- Re-solv www.re-solv.org Information, training on volatile substances

7. Related policies

- Safeguarding
- PSHE Policy
- Curriculum Policy
- Care and Control Policy
- First aid Policy

Annex 1: Equality Impact Assessment

Catch22 is committed to always: avoiding the potential for unlawful discrimination, harassment and victimisation; advancing equality of opportunity between people who share a protected characteristic and those who do not; and, foster good relations between people who share a protected characteristic and those who do not.

An Equality Impact Assessment (EIA) is a tool for identifying whether or not strategies, projects, services, guidance, practices or policies have an adverse or positive impact on a particular group of people or equality group. While currently only public bodies are legally required to complete EIA's, Catch22 has adopted the process in line with its commitment to continually improve our equality performance.

1. Summary

This EIA is for:	
EIA completed by:	SLT
Date of assessment:	1 March 2018
Assessment approved by:	

Objectives and intended outcomes
This EIA has been completed in order to ensure that the implications and potential impact, positive and negative, of the Catch22 Anti-bullying policy for all staff have been fully considered and addressed, whether or not the staff members share a protected characteristic.

2. Potential Impacts, positive and negative

Equality Area	Positive	Neutral	Negative	Summary
Age	☐	☒	☐	The policy applies equally to all members of staff regardless of age. It's not considered that the policy includes any guidance or rules that may impact either positively or negatively on any member of staff because of their age.
Disability	☐	☒	☐	The policy applies equally to all members of staff regardless of health/disability. It's not considered that the policy includes any guidance or rules that may impact either positively or negatively on any member of staff because of their disability.
Pregnancy & Maternity/paternity	☐	☒	☐	It's not considered that the policy positive or negatively impacts on pregnant women or on staff on maternity or paternity leave,.
Race (incl. origin, colour and nationality)	☐	☒	☐	The policy applies equally to all members of staff regardless of their race, origin, colour or nationality. It's not considered that the policy includes any guidance or rules that may impact either positively or negatively in these respects.
Gender and Gender Re-assignment	☐	☒	☐	The policy applies equally to all members of staff regardless of their gender at any given time. It's not considered that the policy includes any guidance or

				rules that may impact either positively or negatively on any member of staff because of gender.
Sexual Orientation	☐	☒	☐	The policy applies equally to all members of staff regardless of their sexual orientation. It's not considered that the policy includes any guidance or rules that may impact either positively or negatively on any member of staff because their sexual orientation.

3. Negative impacts and mitigations

Negative Impact	Mitigation	Owner
None		